

**PROCUREMENT ACTION LEAD TIMES**

<u>Dollar Value of Procurement Action</u>	<u>Maximum Administrative Processing Time<sup>1</sup></u>
\$0.00 - \$24,999.99	30 calendar days
\$25,000 - \$100,000.00 <sup>2</sup>	75 calendar days
Any order against an existing contract (GSA Schedule, GWAC, IDIQ contract)	60 calendar days
\$100,001.00 - \$499,999.99	150 calendar days
\$500,000.00 - \$4,999,999.99	210 calendar days
\$5,000,000.00 - \$9,999,999.99	240 calendar days
\$10,000,000.00 and up	360 calendar days

<sup>1</sup>Starting with the date that the procurement action is received in the acquisition office

<sup>2</sup>\$100,000.00 represents the "simplified acquisition threshold." However, if the acquisition is for a commercial item, this threshold is increased to \$5,000,000.00.